

CLOSURE OF STATE HIGHWAYS OR CITY STREETS

FOR ATHLETIC OR SPECIAL EVENTS

The portion of the state highway or city street to be closed must be contained ENTIRELY WITHIN the boundaries of the City of Craig.

The event sponsor must submit a letter describing the event in detail, including dates and times to:

Captain Jerry W. DeLong
Craig Police Department
800 West 1st Street, Suite 300
Craig, CO 81625

Attached to this letter MUST be the following:

A Certificate of Insurance as evidence of a general liability policy covering claims that might arise from the closure of the state highway or city street. The minimum limits of the policy shall be \$150,000 for any injury to one person in any single occurrence and \$400,000 for any injury to two or more persons in any single occurrence. The insurance policy must name the City of Craig and its employees as additional insured, and this statement must appear on the Certificate of Insurance.

This permit must be submitted to the Craig Police Department four (4) weeks prior to the event to allow us to prepare for the special event.

Craig Police Department Parade Policy

Due to the dangers associated with throwing candy to children in the street, the following policy has been established.

No one shall throw any candy or objects from floats. Anyone wishing to distribute candy will walk to the curb and hand or throw the candy or objects so it does not land in the street.

Your cooperation in this matter is greatly appreciated.

Walter K. Vanatta
Chief of Police

WKV:djb

CRAIG POLICE DEPARTMENT
APPLICATION FOR PERMIT TO CONDUCT AN
ATHLETIC OR SPECIAL EVENT ON THE STREET OF CRAIG

APPLICATION – Please type or print all information

Date of Request: / /

Type of Event – Check one: Athletic _____ Parade _____ Special _____

Brief Description (Foot Race, Parade, etc.) _____

ORGANIZATION INFORMATION

Organization Name: _____

Address: _____

City and State: _____

Contact Person: _____ Title: _____

Phone – Work: _____ Phone – Home: _____

DESCRIPTION OF THE EVENT

Dates: / / to / / Time: am/pm to am/pm

Location: _____

Proposed Route(s): _____

DESCRIPTION OF THE EVENT IN DETAIL (Include number of participants, description of the activity to be conducted on the highway or city street, number and type of animals, description of any vehicle(s) or materials to be used. Use additional sheets if necessary. Attach a map.)

I, THE UNDERSIGNED, FURTHER CERTIFY THAT THE STATEMENT CONTAINED HEREIN OR ATTACHED HERETO ARE TRU, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Organization	Signature	Date
Approved by	Title	Date